

1.1 NOTICE TO BIDDERS

- A. Northport Public Schools of Northport, Michigan, will receive proposals from qualified contractors for the Elementary School Re-Roof Project at the existing K-12 building located at 104 Wing Street, Northport, Michigan, 49670.
- B. The Owner will enter into contract with the successful General Contractor, who will be fully responsible for coordination of all required work between all trades.
- C. Proposals must be mailed or delivered in person to Ty Wessell, Superintendent, Administration Offices, Northport Public Schools, 104 Wing Street, P.O. Box 188, Northport, Michigan, 49670. All proposals must be sealed in envelopes, plainly labeled "Northport Public Schools – Re-Roof Project" and must be received prior to 4:00 p.m. local time on Thursday, April 20, 2006. This will be a public bid opening. Evaluation of proposals and award will be at a later date.
- D. A pre-bid meeting will be held at the school on Tuesday, April 11, 2006 at 10:00 a.m. Contractors are STRONGLY ENCOURAGED to attend. Contractors not able to attend this meeting are still encouraged to visit the site for an on-site field review of the working conditions. Contact Ty Wessell at Northport Public Schools (231) 386-5153 to make arrangements for on-site review.
- E. The Schedule is critical for this project. The successful Contractor may start work that does not substantially affect school operations immediately upon award of contract. Work shall be substantially complete on or before August 1, 2006 in order for the Owner to properly prepare for the start of school in the fall.
- F. All bidders are required to furnish Bid Security in the amount of five (5%) percent of the Base Bid. Form of the security may be a bid bond, certified or cashiers check. This will be a guarantee that the bidder selected by Northport Public Schools will furnish the required PLM Bonds; failure to do so could mean forfeiture of the Bid Security.
- G. All bidders shall include in their Base Bid and any Alternate Bids the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project.
- H. All bidders must indicate, where shown on the Proposal Form, the cost of Performance and Labor and Material Payment Bonds covering 100% of the value of the Project. Do not include the cost of the Bonds in the Base Bid.
- I. Northport Public Schools is exempt from all federal excise tax and state sales tax and use taxes. However, depending upon the situation, the vendor or contractor may not be exempt from said taxes. The vendor(s) and contractor(s) for this project are responsible for paying any applicable taxes, and Northport Public Schools makes no representation as to any exemption.
- J. All bidders should note that this project does require prevailing wages.

- K. Prospective Bidders desiring complete sets of Contract Documents may obtain them from the locations indicated below upon receipt of a deposit of \$100.00 per set, plus a separate non-refundable check in the amount of \$10.00 per set covering the cost of shipping and handling. The document deposit will be refunded in full if the documents (Plans & Specs) are returned in good condition within 14 days after the bid opening and the Contractor submitted a bid. Contractors declining to bid must return the construction documents five (5) days prior to bid opening in order to receive their deposit.

- L. Bidding Documents may be examined or obtained after April 4, 2006 at the following locations:

Hooker | DeJong architects & engineers
316 Morris Avenue
Suite 410 Terrace Plaza
Muskegon, Michigan 49440
231-722-3407

or at

Northport Public Schools (@ the pre-bid only)
104 Wing Street
P.O. Box 188
Northport, Michigan, 49670
(231) 386-5153

or at

Builder's Exchange – Grand Rapids & Traverse City
F.W. Dodge Corporation – Grand Rapids

- M. The Owner reserves the right to accept or reject any or all bids and to waive all irregularities in Proposals. Proposals shall remain firm for sixty (60) days from date of Bid Opening.
- N. All bids must be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner(s) or any employee of the bidder and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education will not accept a bid that does not include a sworn and notarized familial disclosure statement